

PATH Co-op Steering Team Meeting
June 30, 2026, 1-4pm
Members: Betsy, Steph, Kara, Melissa, Bethany

Betsy opened in prayer

Started with reviewing tasks from last meeting

- Checking in with teachers—Julie, Aijalon are good to go; waiting to hear from Mary Jo
- Discussion of projected costs for the year
- Teacher costs—\$50 for drama, \$200 for Latin, \$40 for props, \$20 for paper, \$135 supplies for parties/paper products: \$340, Science Teacher Gift \$125, Gym \$100, Music Theory?, Art? Nursery snacks, 3-5 class \$150, Field Day costs—\$10 per shirt, \$50 for prizes, \$20 for ribbons/certificates
- Steph estimated potential roster of 27 based on last year
- Discussion about pricing; should it be per student/family?; Steph added up total costs and broke down; \$50 per child in k-7 class; \$25 for 3-5 class, giving us a total of \$1350 for the estimated 27 kids in K-7; \$125 for 3-5 class
- Discussion to confirm cost of co-op will cover classes, supplies, materials, party supplies, main dishes, shirts at end of year
- Agreement to Include language about financial burden—if costs are preventative, please speak to Betsy/Steering Team
- Decision to approve budget; budget approved unanimously
- Betsy reported from meeting with Bill and Lisa Tobin about falling under Covenant jurisdiction; waiting to hear from elders and trustees about bank account on July 9; if we can not use Covenant, different break down of fees to be determined later in the year
- Betsy reported co-op will be covered under church's insurance since it is volunteer and church families

Moved into updating registration and policy paperwork

- Kara to write up liability paperwork and policies and share
- Confirmed all parents must submit clearances to Wanita
- Link to policies on website so parents can read and see
- Ellyn to potentially help with 3-5 class? Melissa to ask
- Melissa updating registration form to include
 - Age separation for groups
 - PreK, K-3, 4-7
 - Add prices to registration
- Betsy to send welcome email with class blurbs/overviews—(Melissa to ask teachers for blurbs) registration, policy paperwork, schedule, and include explanation of limited supply of paper products; use only paper supplies in Art Room, and Back to School Night info

- Discussion about whether to have official meeting for families and new families to go over classes and new policies in August
- Decided on August 9th Back to School Night; 5:30pm-8pm PATH Pizza Night; everyone brings a (baked) pizza and Steering Team brings salad or dessert as well, dinner and Betsy leads overview of the year and policies
- Q&A at picnic if parents have particular questions
- Kara to bring liability waiver to Back to School Picnic for parents to sign
- Registration email to go out by the middle of July; goal July 13th; deadline to register by August 1st

Calendar discussion of combining Field Day/Drama at end of year

- 5/14: Field Day 3pm
- 5:30 Dinner
- 7pm Play, Music performance
- Open Cup Award afterwards

Scheduling

- Kara to dividing kids into teams for the whole year for tasks schedule
- Bethany to teach read-aloud lessons for fall semester k-3; figure out the spring semester later in the year
- Sorting out locations for classes; Kara to add locations for classes added to schedule

Movement to Co-op Policy agreement

- Kara to finalize policy document and update; updating mission
- Participation Requirement updated
 - Including members/regular attendees of Covenant in order to participate
 - if families leave Covenant for whatever reason, can stay at co-op through the year if desired
 - Parent involvement
 - Cost
 - Regular attendance
 - Submit child safety clearances
 - Signing Liability Waiver
- Class Materials/Supply Cost
 - Will finalize after trustee meeting

- Classroom policy
 - Discipline policy 1 reminder
 - Strike 1 is official reminder
 - Strike 2 is sitting by self
 - Strike 3 is going to parent
- Building Use
 - One teacher escorts class; one teacher stays and monitors clean-up
 - Cleaning supplies in supply closet/art room
 - Lock up officially at 12pm; everyone out of the building at that point
- Kara to update and send policy paperwork
- Steering team to have this finalized before July 10

Next Meeting August 5; 9:30-11:30 AM – need childcare for this meeting—Kara and Betsy will coordinate

Tasks for July and August

- Betsy to compose Welcome Email with registration, policies, Back to School Night info, class overviews from teachers, supply use, and schedule
- Melissa to ask teachers for blurbs
- Melissa and Bethany create emergency sub plans
- Kara to update policy, schedule with locations, liability forms
- Steering Team all edit policies by July 10
- Melissa finalizes registration forms by July 10
- Melissa asks Ellyn about helping in 3-5 class
- Kara and Betsy determine childcare for August 5 meeting
- Steph or Betsy report back from trustees meeting on bank account info